

## Appendix B

### CONFIDENTIALTY AGREEMENT

This Confidentiality Agreement (“Agreement”) is entered into by and between the members of the New Hampshire Health Care Quality Assurance Commission (“Commission”).

By this Agreement, \_\_\_\_\_, (name of representative) as a member of the New Hampshire Health Care Quality Assurance Commission (“Member”) representing \_\_\_\_\_, hereby agrees to maintain the confidentiality of all information of any type submitted to or collected by the Commission including, but not limited to written, oral, and electronic information; records and proceedings of the Commission, including, but not limited to, oral testimony and discussion, notes, minutes, summaries, analyses, and reports, and information disseminated by the Commission to its Members or to acute care hospitals or ambulatory surgery centers.

Member shall be responsible for the dissemination of Commission discussions to his or her respective institutions. All such information shall be disseminated through each participant’s quality assurance program in order to protect the confidentiality of all participants and patients involved in any incident or topic discussed.

Member hereby acknowledges that such information is protected as confidential and privileged in accordance with New Hampshire RSA 151-G:5 and agrees to assert such privilege in the event any such information is requested or subpoenaed by any third party. Member further agrees that in the event such request, subpoena or other legal process is received, Member shall report same promptly to the chair of the Commission.

IN WITNESS WHEREOF, the Member has executed as of the date set forth below:

DATE: \_\_\_\_\_

MEMBER: \_\_\_\_\_